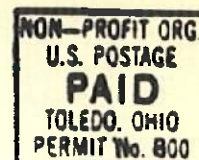


THE MIDWEST FACETER



AN EDUCATIONAL PUBLICATION OF THE MIDWEST FACETERS GUILD

THE MIDWEST FACETER
807 Moran
Lincoln Park, Mi.
48146



1988-89

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THE MIDWEST FACETERS GUILD

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INCORPORATED 1979

Became a non-profit Educational Organization - July 7, 1982

PURPOSES

1. To promote education and recreation
2. To develop the art of faceting
3. To exchange information related to faceting.
4. To provide meetings for those of like interests.
5. To promote achievement in individuals.

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MIDWEST FACETERS GUILD

CONSTITUTION

I. NAME

The name by which this organization shall be known is MIDWEST FACETERS GUILD.

II. PURPOSE

The main purpose of this Guild shall be to educate its members and to introduce the public to the Art of Faceting.

This Guild will not be operated to make a profit and no pecuniary benefit will inure to any member.

This organization will be exclusively charitable and educational within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

In addition, this organization will not engage in any legislative action other than an insubstantial part of its activities which in themselves are not in furtherance of exempt purposes as contained in Section 501 (c) (3) of the Internal Revenue Code.

III. MEMBERSHIP

All persons who are interested in furthering their knowledge of the Art of Faceting shall be eligible to become members of this Guild, regardless of color, race, creed, sex, religion, or national origin.

IV. OFFICERS

The officers of this Guild shall be President, Vice-President, Secretary, and a Treasurer. Officers shall be elected at the Guild's Annual Meeting by the membership and shall begin service following installation held at the Guild's Annual Meeting.

The President can only serve three consecutive one year terms at which time he/she must step down for a minimum of one year.

A. DUTIES OF THE PRESIDENT

The President shall preside over all meetings of this Guild. This officer shall represent this Guild at the various meetings which the Guild sanctions. If the President cannot attend some functions other than the regular meeting which the Guild has sanctioned, then the President will appoint another person to represent the Guild for that particular function.

The President shall establish committees and appoint chairpersons of committees as necessary.

The President shall also appoint members to fill vacancies on the Board of Directors.

B. DUTIES OF THE VICE-PRESIDENT

The Vice-President shall preside over any meetings of the Guild in which the President is not able to attend.

If anything happens to the President in which the President is unable to carry on the duties of the Presidency, the Vice-President will take over and become the acting President.

C. DUTIES OF THE SECRETARY

The Secretary shall take minutes of all meetings of the Guild and shall make a permanent record of all minutes. The Secretary shall prepare all correspondence for the Guild and shall receive all correspondence pertaining to the Guild.

D. DUTIES OF THE TREASURER

The Treasurer shall collect and account for all monies which the Guild receives. The Treasurer shall also keep a record of the expenses of the Guild. Once a year the Treasurer shall be audited by the new governing board of this Guild. This shall be done before the books are turned over to the new Treasurer.

V. BOARD OF DIRECTORS

A. The Midwest Faceters Guild shall be governed by the elected officers (a President, a Vice-President, a Secretary and a Treasurer) and all appointed and approved committee chairpersons and the immediate Past President.

B. Policies pertaining to the governing of this Guild shall be carried out by the Board after being voted on by the membership.

C. The Board shall have the authority to make decisions - in the best interest of the Guild - until the next Annual Membership Meeting or Special Meeting, at which time the members will vote to determine the policy on this or these issues.

D. A quorum of the Board shall be a simple majority.

E. Official action of the Board shall be by a simple majority of those members voting.

F. Each member of the Board shall have one (1) vote.

1. There shall be no proxy vote.

G. All chairpersons must be confirmed by the membership (a majority vote of the membership present and voting at a regular, special or Annual Meeting.)

VI. ADOPTIONS AND AMENDMENTS

A. This constitution shall be adopted by a two-thirds majority of the members present and voting.

B. This constitution shall be amended by mailing the proposed change to the entire membership. To amend the constitution in this manner will require a two-thirds quorum of the returned ballots.

1. Proposed changes must be mailed to the members thirty (30) days prior to the vote for change.

VII. PARLIAMENTARY AUTHORITY

Robert's Rules of Order, current revised edition, shall govern all proceedings of the Guild not specifically covered by the current Constitution and By-Laws of this Guild.

BY - LAWS

I. The Standing Committees of the Guild shall be as follows:

- A. Show Committee
- B. Rules Committee
- C. Membership Committee
- D. Historien and Archives
- E. Bulletin Editor
- F. Education Committee

II. DUTIES OF COMMITTEES

A. The Show Committee will secure the site of the show, plan the show, set up the show and take it down. The committee will keep the Board of Directors advised as to the progress of the oncoming show. The show chairperson shall prepare a show budget for submission to the Board of Directors for approval prior to committing any expenditure for said show. The chairman may not overspend the budget unless this has gone

before the Board and the Board has given approval for the over-expenditure.

B. The Rules Committee will at all times keep the Guild up to date on judging and show rules for the Guild. The Guild must approve the original rules and any subsequent rule changes. This is done by a simple majority (one over half) of the members present at that meeting.

C. The Membership Committee shall receive all applications to this Guild and shall accept them for full membership and fellowship upon the payment of dues. Further, the Membership Committee will recruit new members. The Membership Committee will turn over all dues collected to the Treasurer. After the initial influx of members into this Guild, the Membership Committee will make up an application for and submit it to the Guild for approval. At anytime that the application form needs to be changed, it must be submitted to the Guild for approval. This is done by a simple majority vote (one over half) of the members present at this meeting.

D. The Historian and Archives Committee shall be in charge of keeping a current history of the activities of the Guild and turning these records over to the new succeeding chairman. The history of the Guild should include the Guild Bulletin.

E. The Bulletin Editor shall publish in the Bullentin all Board Minutes, the Annual Guild Minutes and all other pertinent information of different chairpersons, as well as the Annual Membership and Financial Status of the Guild. The Editor shall make this Bulletin attractive and informative regarding the activities of the Guild. Every effort should be made to further the purpose of the Guild.

F. The Education Committee shall be in charge of presenting an educational program at each regular Guild meeting, and shall be in charge of the educational portion of the show. The Committee will also be in charge of the content of the educational presentation at any seminar, workshop or program of any kind in which the Guild participates.

III. OPERATING PROCEDURES

Details of operation not included in the Constitution or By-Laws of this Guild that are of a continuing nature, to be made mandatory on succeeding administrations until amended, suspended or rescinded, shall be authorized by the Operating Procedures, upon approval of the Board of Directors. Suggested Operating Procedures may be

submitted by any member of the Guild.

IV. MEETINGS

A. This Guild will have an Annual Meeting each year of the membership. Time, date and place will be established by the Board of Directors.

1. The Secretary shall notify the membership at least 60 days prior to the date of the Annual Meeting.

B. There shall be four (4) general meetings of the Guild per year; Time, date and place to be established by the Board of Directors.

1. The Secretary will notify the membership at least 30 days prior to the meeting.

C. Special meetings shall be called at the discretion of the Board.

1. The Secretary shall notify the Guild at least 30 days in advance.

D. The Board shall meet prior to all meetings; annual, general and special, and at any time the President deems necessary.

1. A board meeting may be held by: joint congregation, by mail, by telephone or what ever other means the board deems necessary.

V. DUES

Each member will pay annual dues of five dollars for the operation of this Guild. Dues are due by January 1 of each year.

The Treasurer will send all delinquent members (30 days in arrears) one notice. If the dues are not paid by the end of that month, (approximately 60 days from the end of the fiscal year for the Guild) then the member will be dropped from the rolls. To become a member again, this person will have to re-apply for membership.

Members coming in during the year shall pay a full years membership dues. Dues shall not be pro-rated. However a person joining the Guild the last month of the fiscal year of the Guild shall have dues paid for thirteen months.

1. The fiscal year for the Guild shall be January 1 through December 31.

VI. AMENDMENTS

These By-Laws may be amended by a simple majority vote (one over half) of the membership present at that particular meeting.

VII. The President will appoint a nominating committee of three members to poll the membership for persons who are willing to serve as an elected Officer of this Guild. Nominations will have to have the consent of the nominee. This Committee must be appointed at least sixty (60) days prior to the Annual Meeting.

VIII. The President will appoint a tally committee to tally elections and special mail votes and the membership shall be advised to the results of a mail vote through the Guild bulletin

IX. If this Guild decides to liquidate, then the assets of this Guild shall be donated to an organization which is exempt as contained in section 501 (c) (3) Internal Revenue Code.

X. AFFILIATION

This Guild may form affiliations with other societies, organizations, or groups with similar interest or objectives.

Constitution and By-Laws as amended
by a majority Membership vote
March 19, 1988

